

WE'RE HIRING! JOIN OUR TEAM AT SAMOA BEACH RESORT (MULIFANUA)

We're looking for passionate, talented, and motivated professionals to join our leadership team. If you're ready to make an impact in the hospitality industry, this is your chance!

Vacant Position:

Title: Manager Accounts - Payable
Reports to: Director of Finance & Accounts
Supervises: Payable officers (2) + Store Officer (shared functions as applicable)

Purpose of the Role:

To manage the resort's accounts payable operations, ensuring timely and accurate supplier payments, strong procurement controls, and compliance with financial policies to safeguard the resort's financial integrity.

INFORMATION PACKAGE / JOB DESCRIPTION

Interested applicants may obtain **the full Job Description and Salary Package** via email: veronica@npf.ws / vanita@npf.ws

HOW TO APPLY

Please submit:

1. Cover Letter
2. Updated CV
3. Certified Copies of Qualifications

Email: veronica@npf.ws

Contact: 685 7700170 / 685 7706608

Application Deadline: Saturday 6th December 2025 at 4.00pm

Shortlisted applicants need to be available at short notice for interviews commencing the week of the 8th of December 2025.

Don't miss this opportunity! Build your career with Samoa Beach Resort — where excellence and hospitality meet.