



## *Samoa National Provident Fund*

### **REQUEST FOR PROPOSAL**

The National Provident Fund of Samoa wishes to invite local and International qualified Software developers/ICT companies to undertake the supply and implementation of two software systems to replace the current AS400 system and the IMAS financial package. The two proposed systems are to be designed and implemented under the names “**Fund Management System**” and “**Financial Management Information System**” respectively.

Requirements and Selection Criteria are included in the RFP. All proposal submissions MUST adhere to the ‘Response to RFP’ format set out in the RFP document. A fee of WST\$200.00 is required on pickup of documents. All interested parties must register when they pick up a copy of the RFP documents to ensure that they receive copies of any addenda to the document.

#### **Key Dates for the proposals are listed below:**

- Pre-proposal Conference - January 21<sup>st</sup> 2016 at 10:00 am Level 4 SNPF Building, Apia
- Last Day for Questions/Clarifications – February 26<sup>th</sup> 2016
- Proposals Due - February 26<sup>th</sup>, 2016 at 4:30 pm

For Further information and a copy of the complete RFP documents may be obtained from;

**Sheena Lesa**

**4<sup>th</sup> Floor, National Provident Fund Building,**

**Samoa National Provident Fund, Beach Rd, APIA, SAMOA**

**Ph: 64815 OR email: sheena@npf.ws**

The SNPF reserves the right, at its sole discretion:

- a) To cancel this solicitation or reject any/all submissions.
- b) To reject submissions that fail to prove the Offeror’s responsibility.
- c) To reject submissions that contain conditions and/or contingencies that in the SNPF’s sole judgment, make the submission indefinite, incomplete, otherwise non-responsive, or otherwise unacceptable for award.
- d) To waive minor irregularities in any submission provided such waiver does not result in an unfair advantage to any Offeror.
- e) To take any other action within the applicable Regulations or law.
- f) To reject the submission of any Offeror that has submitted a false or misleading statement, affidavit or certification in connection with such submission or this Request for Proposals.